Appointment

From: Freedhoff, Michal [Freedhoff.Michal@epa.gov]

Sent: 1/28/2021 8:12:16 PM

To: Freedhoff, Michal [Freedhoff.Michal@epa.gov]

Subject: PIV card pickup - holding some extra time for commute and logistics

Start: 2/5/2021 3:30:00 PM **End**: 2/5/2021 7:30:00 PM

Show Time As: Busy

Recurrence: (none)

The following appointment has been made.

Location/Site: EPA-Headquarters (EPA Employees ONLY - New Hires Call 202-564-2206)

Address: 1201 CONSTITUTION AVE NWWJC EAST B317, WASHINGTON, DISTRICT OF COLUMBIA,

UNITED STATES, 20460-0006

Activity: Card Pick Up - Pick up/activate your NEW credential

Light Activation Workstation: Ex. 6 Personal Privacy (PP)

Date: 2/5/2021 11:15:00 AM (America/New York)

Duration: 30 minute(s)

Confirmation: Ex. 6 Personal Privacy (PP)

Directions

Directions to this facility are available at http://www.fedidcard.gov.

Click here to reschedule or cancel your appointment.

Begin forwarded message:

From: <u>HSPD12Admin@usaccess.gsa.gov</u> **Date:** January 27, 2021 at 3:49:33 PM EST

To: michalfreedhoff@gmail.com

Subject: USAccess - Credential Ready for Pick Up Reply-To: HSPD12Admin@usaccess.gsa.gov

Dear MICHAL FREEDHOFF,

In this email, you will learn where to pick up your USAccess Credential including any special instructions, what you need

to bring to the activation appointment, and how to make an appointment for activating it.

1. Your USAccess Credential for ENVIRONMENTAL PROTECTION AGENCY is Ready for Pick Up at:

ENVIRONMENTAL PROTECTION AGENCY 1201 Constitution AVE NW WJC-East B317 Washington ,DC 20460

2. Special Instructions:

All NEW employees must go through "VIRTUAL NEW EMPLOYEE ORIENTATION" before scheduling an appointment to pick up your badge. If you have not completed orientation you cannot pick up your badge.

3. WHAT TO BRING TO YOUR APPOINTMENT

Please bring the one time Password included below to your appointment, as you will need it to activate your new credential.

Please also bring two valid and non-expired forms of ID to your USAccess credential activation appointment. Two forms are required to validate your identity in the event fingerprint verification during activation or card update is unsuccessful. At least one of these IDs must be a Government-issued photo ID.

To review a complete list of acceptable forms of identity documentation and policies regarding presentation of names on these documents, please go to the following link: http://www.fedidcard.gov/viewdoc.aspx?id=109.

NOTE: Your first and last names MUST match the names on the identity documents you provide AND the USAccess credential.



With this Password, you may be able to use the self-service mode known as Unattended Activation to activate your credential. To learn how to use this feature, retrieve the Unattended Activation Guide at http://www.fedidcard.gov/credget.aspx.

4. Make an Appointment to Activate Your Credential

If your agency uses the GSA Online Scheduling System, to schedule an appointment, visit https://portal.usaccess.gsa.gov/scheduler

For more information or instructions about how to schedule an appointment, visit the USAccess website at www.fedidcard.gov/credappointments.aspx.

*** This email was generated by an automatic process. Please do not reply to this email.

If you have any questions or concerns, please contact your supervisor or your Agency's security office.***

The USAccess program is a government-wide initiative to issue common, federal ID credentials to all federal employees and contractors. These credentials provide federal employees with an easily recognizable way to identify themselves as well as trust the identity of other USAccess credential holders.

The GSA Managed Service Office (MSO) established the program in response to Homeland Security Presidential Directive-12 that requires federal agencies to produce and issue PIV-compliant credentials to employees starting in October 2006.

For more info, please visit the USAccess Program site at http://www.fedidcard.gov/

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